

Death Bed and Memorial Visitation within a Facility

Revised 10/31/22

Overview:

An inmate who has experienced the recent death of a close family member may be offered the opportunity to participate in an death bed video visit or memorial service within the facility in the following ways:

- Live feed of community memorial
- View a recorded memorial
- Have a visit with close family member(s) for the purpose of memorializing the deceased family member; may include viewing a recorded memorial.

An inmate who is ineligible to attend a death bed visit under DAI policy 325.00.02, may request the opportunity to participate in a death bed video visit.

Social Worker/Treatment Specialist Responsibilities:

- Social Worker/Treatment Specialist/Designee shall verify the inmate's relationship to the close family member by reviewing all available sources of information including but not limited to; Social Services File, COMPAS, WICS, PSI, Locator, Marriage Certificate and/or birth certificate.
- Social Worker/Treatment Specialist/Designee shall verify the terminal illness or death by calling the doctor, nurse, funeral director or coroner.
- Social Worker/Treatment Specialist/Designee shall make sure visitor(s) are approved on the visiting list; exceptions may be made by the Warden/designee.
- Social Worker/Treatment Specialist/Designee shall supervise live feeds of memorials and/or death bed visits.
 - Laptops shall be used for viewing live feeds
 - Recorded memorials or live feeds shall be limited to one hour in length and must be held during normal business hours and shall not be during scheduled facility counts.
 - Inmates are restricted to one live feed for the purpose of death bed or memorial.

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- The outside facility shall provide the Social Worker/Treatment Specialist/Designee with the live feed's secure link.
- The live feed shall be initiated by the Social Worker/Treatment Specialist/Designee.
- Live feeds can be terminated at the discretion of the Social Worker/Treatment Specialist/Designee.
- If in Restrictive Housing, and unable to view a live feed, a recorded memorial may be made available to view once the inmate has released from Restrictive Housing.
- Recorded material may be sent in to the institution, attention: Chaplain
 - Memorials shall be on a USB or CD/DVD
 - Chaplain will contact a Security Supervisor to review material. After the review, the Chaplain shall determine whether the inmate wants to review the memorial with family who are on the approved visiting list.
- A COMPAS note shall be completed once the inmate has finished viewing the video visit or death bed/memorial service.
- Further restrictions/directions can be found in your specific institution procedure(s).

References/Resources:

DAI 309.00.08 Death Bed and Memorial Visitation within a Facility

DAI 325.00.02 Temp Release Under Sup-Funeral Death Bed Visit